

HomeBank -- Data Use Agreement for Unvetted (Password-protected) Recordings

I agree to protect the privacy and confidentiality of the participants who have entrusted us with their raw, unvetted recordings and to respect the interests of the researchers who collected and contributed the data. Specifically, I agree to the following:

1. I will not share any of the password-protected HomeBank data (metadata, transcripts, audio, etc.) with any entity except for individuals I immediately supervise within my own lab or other research group. My supervisees may not retain, share, or distribute the data. I will maintain a system to keep track of any copies of the data that are made within my group. If my supervisees move institutions (or otherwise no longer are under my direct supervision), they will need to request their own data access rights.
2. I will bear responsibility for all data management and enforcement of policies. I will keep and update records on the HomeBank web registration page for people who have access to HomeBank data under my supervision. I will verify on that page that they have agreed to the data use policies in this document, and I will provide currently valid human subjects training certificates for each of these people to be stored on the HomeBank server.
3. For corpora that have special access restrictions noted in the 0warning.txt file and the @Warning line in transcripts, I will gain written approval from the contributors prior to using their data.
4. I will cite and otherwise provide proper attribution to HomeBank and its contributing researchers. Attribution policies for individual datasets and for HomeBank in general are available on the HomeBank website and can also be obtained by contacting the HomeBank team.
5. I will notify the HomeBank team of any breaches in the protection of the HomeBank data, failure to cite sources, other policy violations by my own or other groups. I will also notify HomeBank if I have identified portions of the data that should not be made public.
6. I will delete any HomeBank data files upon request by HomeBank or the original researcher (this may be requested, for example, if a participant withdraws consent).
7. I will read and respond promptly to emails, phone calls, etc. from the HomeBank team, until I have signed a data use termination agreement with the HomeBank team.



Signature

Marie-Thérèse Le Normand
Printed name

11 december 2016
Date